



25 June  
2025

interoperable  
europe

# How to manage your Portal space

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# Agenda

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- Introduction to the Portal
- Content hierarchy on the Portal
- Owners and Facilitators of a Portal space
- Providing meaningful content as Owner / Facilitator
- The responsibilities of Owners and Facilitators
- Live Demo and feedback
- Closing remarks

# Introduction to the Portal

The Portal is the single point of entry for information related to cross-border interoperability of the EU public sector

It aims to streamline **public sector interoperability** by creating a **community for sharing knowledge and resources**.

It is a space for public administrations, citizens, academia and e-Government enthusiasts to **share and learn about digital public services and initiatives**.

The Portal supports **multiple user roles**, each with its own set of permissions.

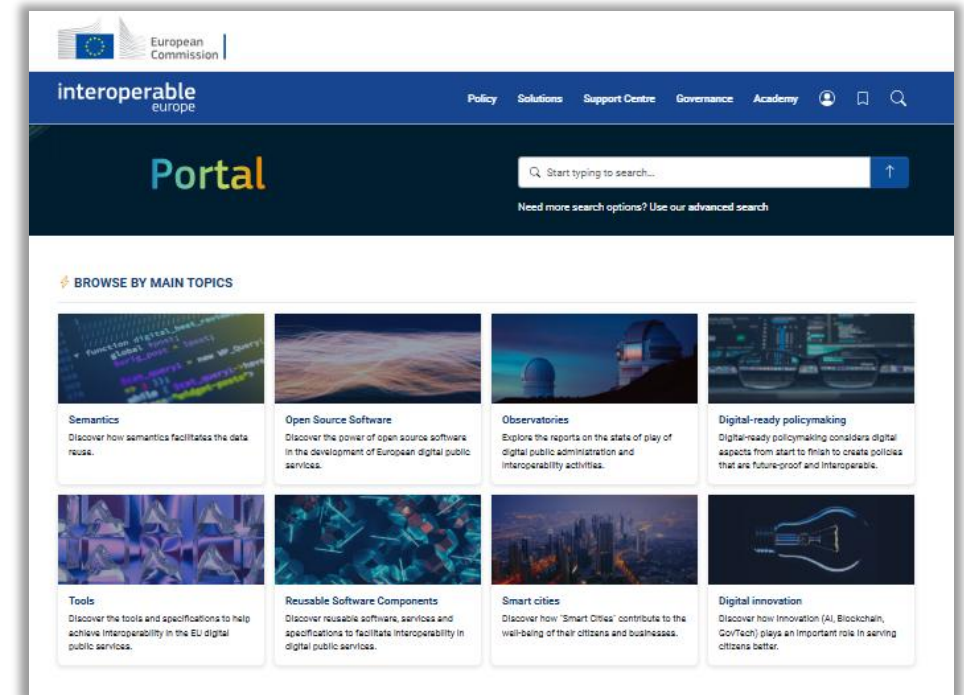
Non-registered users

Registered users

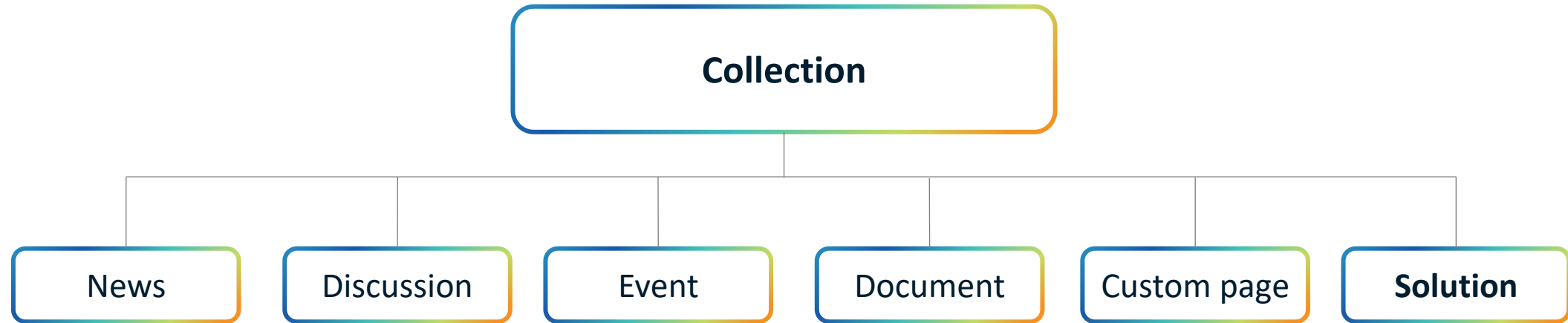
Members of a  
Collection/Solution

Authors

Facilitators/Owners of a  
Collection/Solution



# Content hierarchy on the Portal



- Owners and Facilitators can manage all the types of content under their **Collection**, except Solutions.
- They can approve users' content to ensure an efficient flow of information and safeguard against inappropriate or irrelevant content.

- **Solutions** have their own internal structure (news, discussions, events etc.) and are independent (in governance) from Collections.
- Solution Owners and Facilitators can moderate the content with their Solution only.
- Collection Owners cannot manage Solutions added to their space, unless the Solution Owners add them as Facilitators.

# Owners and Facilitators of a Portal space

Owners and Facilitators have **similar rights and responsibilities**, but there are a few key **differentiating factors**



**OWNERS**

**Registered users who have created a Collection or a Solution**

- Only **one Owner** can exist per Collection or Solution.
- All Collection or Solution Owners are Facilitators **by default**.



**FACILITATORS**

**Collection or Solution members that have been assigned a Facilitator role by the Owner/Facilitator**

- There can be **several Facilitators** assigned.
- They hold the same privileges as Owners, except they **can't delete a Collection/Solution, request the archival** of a Solution or **transfer** their **ownership**.

Owners and Facilitators can **assign the Facilitator role** to members of their Collection/Solution

# Providing meaningful content as Owner / Facilitator

As an Owner or Facilitator, there are **three key aspects** to target, to provide **meaningful content** for your members

## QUALITY

Add value

Increase knowledge

Up to date

Worth reading, sharing,  
revisiting

## ATTRACTIVENESS

Relevant

Creative

Consistent

Moderated

Engaging

## SELECTION & CURATION

Share content to your space  
from other Collections/Solutions

Share content from your space  
to other Collections/Solutions

Search for relevant content  
outside of the Portal and add it  
to your Collection/Solution

# The responsibilities of Owners and Facilitators

Owners and Facilitators play a key role in ensuring that each Collection or Solution is **effectively managed** and actively **engages its users**. Their **responsibilities** can be grouped into the following main areas:

## CONTENT MANAGEMENT

- Update their landing page
- Moderate and manage content
- Approve users' content

## USER & SPACE MANAGEMENT

- Manage members and invite new ones
- Configure the basic settings of the space

## COMMUNICATION & PROMOTION

- Communicate with members through the available tools



# DEMO



# We want to hear from you!

**Your feedback is valuable to us!** You may now ask questions or provide your input about the Portal

interoperable  
europe  
**Portal**

HOW TO ARTICLES  
**Interoperable  
Europe Portal**

HOW TO  
**Promote a Collection/Solution**  
hosted on the Portal

HOW TO  
**Create  
Collections**  
on the Portal

HOW TO  
**Manage your  
Collection/Solution members**

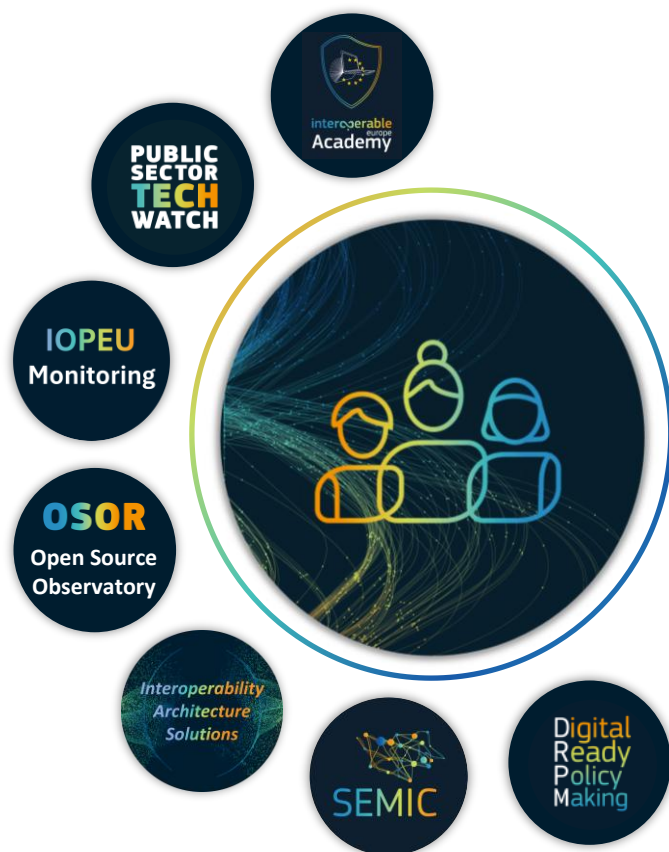
HOW TO  
**Create Solutions**  
on the Portal

HOW TO  
**Archive content**  
(for Collection/Solution managers)



# the **interoperable** europe Community

As envisioned in Article 16 of the Interoperable Europe Act, the [Interoperable Europe Community](#) is a central entry point for all other interoperability-related communities:



## Why should you join?

- **Participate in public consultations** that shape the interoperability agenda at EU level.
- **Engage in the annual online assembly**, where Community members can share their opinion and needs.
- Take part in **working groups, peer reviews, and initiatives** addressing interoperability challenges.
- **Contribute to guidance documents and case studies** by sharing your experience.

## Future Interoperable Europe solutions



The [Interoperable Europe Board](#) has launched a [questionnaire](#), through which you can now propose a solution to the Interoperable Europe Board

The purpose of this questionnaire is to:

- **Collect proposals** on interoperability solutions to become Interoperable Europe solutions;
- **Support the evaluation of proposed solutions** based on the general criteria adopted by the Interoperable Europe Board in its 2nd meeting.



Answer questions based on the following categories:

- Needs & User centricity
- Reusability
- Security & Data Privacy
- Openness
- Sustainability

### Future Interoperable Europe solutions – Your proposal!

Introduction

1. Needs and User C...

2. Reusability

3. Security and Data...

4. Openness

5. Sustainability

Review your answers

Complete

#### Introduction

The purpose of this questionnaire is to:

1. Collect proposals on interoperability solutions to become Interoperable Europe solutions;
2. Support the evaluation of proposed solutions based on the general criteria adopted by [the Interoperable Europe Board in its 2nd meeting](#).

#### Solution Application Form

☐ I recommend to the Interoperable Europe Board to give the label 'Interoperable Europe Solution' to the specified interoperability solution.

# Upcoming events



30 June 2025



September 2025



25-26 November 2025

## IOPEU Monitoring Webinar

From vision to action:  
Introducing the Interoperable  
Europe Monitoring  
Mechanism

## Portal Webinar

*Stay tuned to learn more  
information about the next  
Portal event*

## SEMIC Conference

Interoperability for impact:  
SEMIC 2025 European  
Commission’s flagship  
conference on semantic  
interoperability



Planned events



Events in the pipeline



# Thank you!



[@InteroperableEU](https://twitter.com/InteroperableEU)



[Interoperable Europe](https://www.linkedin.com/company/interoperable-europe/)



[Contact us](mailto:interoperable-europe@ec.europa.eu)



[interoperable-europe.ec.europa.eu](https://interoperable-europe.ec.europa.eu)

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# Annex

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# Breakdown of permissions on the Portal

Action	Non-registered user	Member	Author	Facilitator	Owner
View published content	✓	✓	✓	✓	✓
View unpublished content from other users				✓	✓
Start a discussion		✓	✓	✓	✓
Propose content for publication, pending approval		✓			
Approve proposed content for publication				✓	✓
Publish content without approval			✓	✓	✓
Propose changes to own published content, pending approval		✓			
Approve proposed changes to published content				✓	✓
Update own published content without approval			✓	✓	✓
Update any content				✓	✓
Request changes on content from other users				✓	✓
Request deletion of own content, pending approval		✓			
Approve requested deletion of content				✓	✓
Delete own content without approval			✓	✓	✓
Delete any content				✓	✓
Manage users				✓	✓
Archive content				✓ <i>except Solutions</i>	✓