



2016-01-18 CPOV kick-off meeting minutes

Meeting Minutes

Meeting with Eurostat on STAT-DCAT – minutes			
Venue	Web meeting	Meeting date	2016-01-18
Author	Brecht Wyns	Meeting time	13:00 – 14:30 CET
Reviewed by	Nikolaos Loutas	Issue date	2015-01-25
Status	for review	Version	0.02

ATTENDEES

Name	Abbreviation	Organisation
Athanasios Karalopoulos	AK	ISA Programme, European Commission
Vassilios Peristeras	VP	ISA Programme, European Commision
Peter Bruhn Andersen	PA	Danish Agency of Digitisation, Denmark
Bill Anderson	BA	Joined-up Data Alliance project at Development Initiatives
Christina Andersson	CA	World Peace Foundation, Brussels External actions
Lyubo Blagoev	LB	USW Ltd, Bulgaria
Marco Combetto	MC	Informatica Trentina spa, Opendata in Trentino project (dati.trentino.it), Italy
Eugeniu Costetchi	EC	Publications Office of the EU, European Commission
Franck Cotton	FC	Insee (French national statistical institute), France
Paul Davidson	PD	Sedgemoor District Council, United Kingdom
Loukia Demiri	LD	Hellenic Ministry of Interior e-SENS

Xavier Desurmont Co-chair	XD	Publications Office of the EU, European Commission
Thomas D'haenens Co-chair	TD	Flemish Agency for Information, Flanders, Belgium
Muriel Foulonneau	MF	Luxembourg Institute of Science and Technology e-SENS
Bart Hanssens	BH	Belgian Federal Public Service of ICT (Fedict)
Geraldine Nolf	GN	Flemish Agency for Information, Flanders, Belgium
Eeva Koivisto	EK	Enterprise Finland and the National Service Architecture Program, Finland
Rastislav (Russel) Klč	RK	Ministry of Finance, Slovak Republic
Jan Kucera	JK	University of Economics, Prague, Czech Republic
Marko Latvanen	ML	Suomi.fi portal and the National Service Architecture Program, Finland
Deirdre Lee	DL	Derilinx, Ireland
Beata Lisowska	BL	Joined-up Data Alliance project at Development Initiatives
Andrea Perego	AP	Joint Research Centre, European Commission
Hugo Rodrigues	HR	
Giovanni Paolo Sellitto	GS	ANAC Autorità Nazionale AntiCorruzione, Italy e-SENS
Kamen Spassov	KS	eGovLab, Bulgarian Academy of Sciences, Bulgaria
Antonis Stasis	AS	Hellenic Ministry of Interior and Administrative Reconstruction

		e-SENS
Mike Thacker	MT	Porism Limited, United Kingdom
Willem Van Gemert	WVG	Publications Office of the EU, European Commission
Neven Vrček	NV	University of Zagreb, Faculty of Organization and Informatics, Croatia
Ziggy Vanlischout	ZV	Flemish Agency for Information, Flanders, Belgium
Maria Wimmer	MW	University of Koblenz-Landau, Germany
Makx Dekkers	MD	AMI Consult
Phil Archer	PA	W3C
Nikolaos Loutas	NL	PwC EU Services
Brecht Wyns	BW	PwC EU Services

MINUTES

During the Working Group meeting, the following topics were presented:

1. Practical arrangements (Brecht Wyns, PwC)
2. Welcome (Vassilios Peristeras, DG DIGIT, ISA Programme of the EU)
3. Introduction of the participants – tour de table
4. The process and methodology (Brecht Wyns, PwC)
5. Collaboration in the working group (Brecht Wyns, PwC)
6. Use cases (Phil Archer, W3C)
7. Existing solutions and their limitations
 - o ORG Ontology (Phil Archer, W3C)
 - o ORG-AP-OP (Xavier Desurmont, Publications Office of the EU)
 - o CPSV-AP (Nikolaos Loutas, PwC)
8. Next steps (Brecht Wyns, PwC)

All supporting material is available via the meeting page on Joinup:
<https://joinup.ec.europa.eu/node/148470/>.

DECISIONS AND ACTIONS

- **Governance**
 - o The co-chairs of the working group will be Thomas D’Haenens (Flemish Agency for Information) and Xavier Desurmont (Publications Office of the EU).
 - o The editors of the CPOV will be Phil Archer (W3C) and Brecht Wyns (PwC)

- **Planning**

The following planning was proposed for the development of the CPOV:

Proposed data	Topic
January 2016	Establish a Working Group
January 2016	Secure Intellectual Property Rights ISA Open Metadata Licence ISA contributor agreement → Please comment "I agree"
February 5, 2015	WG members to review the first draft CPOV Focusing on information requirements & use cases
February 5, 2015	WG members to submit issues via the mailing list & Joinup
February 10, 2015	Publication of the second draft CPOV
February 15, 2016	Working group meeting
March 7, 2016	Working group meeting
April to June 2016	Public Review Period
June 2016	Finalisation of the CPOV Final meeting of the working group

At general request of the working group members, the next meetings will be scheduled at 14:00.

ACTIONS

Action	Owner	Date
Schedule the second WG meeting.	PwC	22/01/2016
Share the first version of the specification with the WG members for feedback	PA, BW	22/01/2016
WG members to sign the contributor agreement by commenting "I agree" on https://joinup.ec.europa.eu/node/148661/	WG members	31/01/2016
Via the mailing list or via the Joinup issue tracker, share <ul style="list-style-type: none"> - Information requirements for the CPOV data model - Feedback on the use cases & additional use cases for the CPOV 	WG members	05/02/2016
Editors to draft & share a second draft of the specification, taking into account the information gathered from the working group.	PA, BW	10/02/2016