**2015-03-13**

**Revision of DCAT-AP**

**Working Group Meeting 1**

Meeting Minutes

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| Meeting with Eurostat on STAT-DCAT – minutes |
| Venue | Web meeting | Meeting date | 2015-03-13 |
| Author | Brecht Wyns | Meeting time | 10:00 – 11:30 |
| Reviewed by | Nikolaos Loutas | Issue date | 2015-04-02 |
| Status | for review | Version | 0.02 |

# Attendees

|  |  |  |
| --- | --- | --- |
| Name | Abbreviation | Organisation |
| Athanasios Karalopoulos | AK | ISA Programme,European Commission |
| Vassilios Peristeras | VP | ISA Programme,European Commission |
| Susanne Wigard | SW | ISA Programme, European Commission |
| Valentina Fratto | VF | Publications Office,European Commission |
| Norbert Hohn (**Chair**) | NH | Publications Office, European Commission |
| Willem Van Gemert | WVG | Publications Office, European Commission |
| Agnieszka Zajac | AZ | Publications Office, European Commisison |
| Martin Alvarez | MA | W3C |
| Øystein Åsnes | ØÅ | Agency for Public Management and eGovernment (Difi) |
| Sonia Castro | SC | State Secretariat for ICT - Spain |
| Anastasia Dimou | AD | Ghent University, iMinds |
| Benjamin Dittwald | BD | Fraunhofer |
| Simon Dutkowski | SD | Fraunhofer |
| Mario Fendler | MF | Intrasoft |
| Bart Hanssens | BH | Fedict, Belgian Government |
| Deirdre Lee | DL | Derilinx |
| Hans Overbeek | HO | National Data Portal, Netherlands |
| Matthias Palmér | MP | Meta Solutions |
| David Read | DR | Skidmore College |
| Jose Subero | JS | Aragón Open Data initiative, Spain |
| Michael Tornoe | MT | Business Authority - Ministry of Business and Growth, Denmark |
| Bert van Nuffelen | BV | Tenforce |
| Makx Dekkers (**Editor**) | MD | AMI Consult |
| Nikolaos Loutas | NL | PwC EU Services |
| Brecht Wyns | BW | PwC EU Services |

# Minutes

During the Working Group meeting, the following topics were presented:

1. Status of the revision process;
2. Scope criteria;
3. Received input & proposed issues; and
4. Next steps

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| The **purpose** of this first meeting is to explain the process and present an overview of the received feedback. Discussions on the content of the change requests will take place in the following meetings |

**1. Status of the revision process**

The process for revising the DCAT Application Profile follows five phases. The request handling phase, which dealt with gathering change requests, is finalised. The revision process is currently at phase 2: request *resolution.* This phase describes an iterative process whereby a Working Group discusses change requests, elaborates drafts and prepares a new version for public review.

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| **REVISION PROCESS** | **PHASE 2 – REQUEST RESOLUTION** |

**2. Scope criteria**

In order to be considered for the revised version of DCAT-AP, change request should meet the following scope criteria:

* Improve the **discovery** of datasets
* Ensure **compliance** with DCAT
* Ensure **simplicity**: keep a narrow scope
* Ensure application domain **neutrality**

**3. Received input & proposed issues**

During the request handling phase, 97 change requests were submitted by 14 respondents. After a preliminary analysis and after merging similar requests, 67 issues were created on Joinup. The issues have been assigned one of the following categories:

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| --- | --- | --- |
| Code | Issue category | # |
| PR | Properties | 26 |
| IM | Implementing guidelines | 9 |
| MO | Model | 11 |
| VO | Vocabularies | 7 |
| CO | Consistency issues | 5 |
| OB | Obligations and cardinalities | 4 |
| MA | Mapping guidelines | 2 |
| OP | Operational issues | 2 |
| ED | Editorial | 1 |
| **Total** |  | **67** |

During the request resolution phase, these issues can be publicly discussed via the Joinup issue tracker: https://[joinup.ec.europa.eu/asset/dcat\_application\_profile/issue/all](https://joinup.ec.europa.eu/asset/dcat_application_profile/issue/all).

**4. Next steps**

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| Proposed date | Topic |
| **March 30, 2015** | Share the draft version of the revised DCAT-AP with the Working Group |
| **April 6, 2015** | Working Group to provide feedback on the draft |
| Week of**April 13, 2015** | Working Group meeting to discuss the draft[http://doodle.com/cd7g9hn6b8s2k6fs#table](http://doodle.com/cd7g9hn6b8s2k6fs)  |
| **April 27, 2015** | Share the updated draft with the Working Group |
| Week of**May 4, 2015** | Working Group to provide feedback on the updated draft |
| Week of**May 11, 2015** | Working Group meeting to discuss the updated draft |
| **May 19 – June 19, 2015** | Public review period |
| Week of**June 22, 2015** | Working Group meeting to discuss the outcome of the public review period. |

**5. Actions**

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| Action | Owner | Date |
| Set up a poll to schedule the next working group meeting: <http://doodle.com/cd7g9hn6b8s2k6fs#calendar>  | PwC | 20/03/2015 |
| Share availability via the poll | Working Group Members | 27/03/2015 |
| Share first draft of the revised DCAT-AP | MD | 30/03/2015 |
| Provide feedback on the first draft | Working Group | 06/04/2015 |