D02.02 – Minutes of Meeting – Working Group Webinar IV

Action 1.3 Catalogue of Services
Specific Contract under Framework Contract DI/07171 – Lot 2

Project:	Action 1.3 Catalogue of Services	**Meeting Date/Time:**	12/03/2015 – 10:00-11:30
Meeting Type:	Webinar	**Meeting Location:**	Online
Meeting Coordinator:	Miguel Alvarez-Rodriguez	**Issue Date:**	16/03/2015

Attendee Name	Initials	Organisation/Country
Eduards Cauna	EC	Latvia
Ilze Magrica	LS	
Liene Strazdina (excused)	IM	
Marcin Kraska	MK	Poland
Andrzej Jarzewski	AJ	
Jaroslaw Tomaszewksi	JT	
Jarmo Kovero	JK	Finland
Niina Etelavuori (excused)	NE	
Konstantitas Peciulis (excused)	KP	Lithuania (excused)
Loukia Demiri	LD	Greece
Antonis Stasis	AS	
Patrocinio Nieto	PN	Spain
Manuel Mateos (excused)	MM	
Dominik Klauser (excused)	PR	Austria (excused)
Risto Hinno	RH	Estonia
Marco Aarts	MA	The Netherlands
René Bakker	RB	
Albert-Jan Derooij (excused)	AD	
Per-Ola Niblaeus (excused)	MG	Sweden (excused)
Hans Ekstal (excused)	HE	
Miguel Alvarez-Rodriguez	MAR	ISA, European Commission
Peter Burian	PB	
Vassilios Peristeras (excused)	VP	
Agnieszka Bajno (excused)	AB	DG MARKT, European Commission
Mihkel Lauk	EE	PwC EU Services
Nikolaos Loutas	NL	
Michiel De Keyzer	MDK	
Sebastiaan Rousseeuw	SR	

Meeting Agenda

1. Welcome and overview
2. Public review period
3. Mapping of CPSV-AP with the way of describing business events and public services on the PSCs
4. Results from the analysis of the PSCs: second level business events
5. CPSV-AP Domain Model
6. Mandatory and optional classes and properties
7. Controlled vocabularies
8. Next steps and Q & A

Presentation: https://joinup.ec.europa.eu/node/104693

Summary of Meeting

Topic	Summary
Welcome and overview	• MAR introduced the agenda of the meeting. • MDK explained the current status of the CPSV-AP.
Public review period	• MDK summarised the feedback that was received during the public review period.

Mapping of CPSV-AP with the way of describing business events and public services on the PSCs	• MDK explained that feedback is needed on the mapping of the data model on the PSCs with the CPSV-AP from the WG before the 20th of March. Please let the project team know, if the 20th of March is not feasible for providing feedback on the mappings.
	• LD explained that the "related" property is available in the mapping of the CPSV-AP with the Greek PSC for the Public Service class but not in the CPSV-AP specification. MDK replied that the "related" property is available in the UML schema and will be added to the description of the CPSV-AP, section 4.3.
	• MAR stressed the importance of the feedback from the WG on the mappings.
	    o JT confirmed that the mappings are good exercises for testing the CSPV-AP.
	    o JT will review the mapping that has been done for Poland and asked whether he can still come back with feedback on the specification if questions come up from reviewing the mappings.
	    o MDK confirmed that this is possible and asked to provide this feedback as much as possible by using the mailing list (cpsv-ap@joinup.ec.europe.eu).

Results from the analysis of the PSCs: second level business events	• MDK explained that the most common examples of business events on the PSCs were added to the definitions of the key business events as example second level key business events.

CPSV-AP Domain Model	• The following issues were discussed in the WG:
	  1. **Multiple instances of the cost for a public service** (https://joinup.ec.europa.eu/node/135416)
	    o On the previous webinar there was a comment that the "hascost" property should be removed from the Business Event class. The proposed solutions was to keep the property as an optional property. The WG agreed with this.
	    o RB explained that it should be specified who defines the cost and that a relationship with formal organisation should be added.
	    o MDK explained that a public service can have multiple cost.
	    o The WG agreed on adding the association between the Cost class and the Formal Organisation class. This will be defined as an optional property of the Cost class.
	    o PN and JT made the comment that in the Cost class the Value and Currency should not be mandatory as sometimes this information is provided but sometimes only a description of the Cost is provided.
	    o The WG agreed on only making the Identifier property mandatory of the Cost class and the all other properties optional.
	  2. **Add class Resource as a superclass of Input and Output** (https://joinup.ec.europa.eu/node/109787)
	    o MDK explained that the proposal is to not add the Resource class as this is a major change to the CPSV.
	    o The WG agreed on not adding the resource class to the CPSV-AP.
	    o JT confirmed that this leads to the fact that the Polish model can be mapped to the CPSV-AP but not vice versa.
	  3. **Addition of an association between Public Service and Formal Framework** (https://joinup.ec.europa.eu/node/138859)
	    o MDK explained that based on the analysis of the PSCs and the draft mapping with CPSV-AP, the proposal is to add an association between Formal Framework and Public Service and thus having an additional optional property of Public Service, namely 'Has Formal Framework".
	    o The WG agreed on adding the association and property "Has formal framework".
	    o RB and PN asked why there is no link between Formal Framework and Business Event. MDK explained that there is an indirect link via the Public Service class.
	    o The WG agreed that an association between Business Event and Formal Framework is not needed.

Mandatory and optional classes and properties	• MDK explained that there are only 4 classes mandatory. (Business Event, Public Sector, Formal Organisation and Input). • MDK ran through the mandatory properties of the mandatory classes.
Controlled vocabularies	• The working group agreed on the proposed controlled vocabularies.

	• For the properties where no controlled vocabulary was identified, the national vocabularies can still be used and the need for defining these common controlled vocabularies has been identified.

Next steps and Q & A	• MDK explained the next steps related to this work:
	    o Finalise the CPSV-AP based on input received during this webinar.
	    o Finalise the mappings between the public service models of the participating PSCs and Your Europe and the CPSV-AP.
	    o Develop an adoption guide on how to describe business events and public services using the CPSV-AP.
	    o Create functional specifications and develop reusable tools to create, harmonise, publish and federate public service descriptions on the PSCs.
	    o Support interested Competent Authorities and PSCs with the adoption of the CPSV-AP and the piloting of the reusable tools.
	• RB asked when the CPSV-AP will be ready. MAR explained that the CPSV-AP will be ready by the end of March and presented to the ISA Board and TIE Cluster in June 2015.

Action Nr	Action description	Target Date	Action Owner
01	Send meeting minutes to the WG.	2015-03-17	PwC
02	Finalise the CPSV-AP based on input received during this webinar.	2015-03-31	PwC
03	Review and complete, validate or give feedback on the mapping of the data model on the PSCs with the CPSV-AP using the mailing list (cpsv-ap@joinup.ec.europe.eu)	2015-03-20	MS representatives