



## **ADMS.F/OSS VIRTUAL MEETING 2012.01.24**

Meeting minutes

**JOINING UP GOVERNMENTS**



**ADMS.F/OSS VIRTUAL MEETING 2012.01.24 – Meeting minutes**

<b>Venue</b>	Virtual Meeting on Arkadin	<b>Meeting date</b>	24/01/2012
<b>Author</b>	NVH	<b>Meeting time</b>	14:30 – 15:45
<b>Reviewed by</b>	SG	<b>Issue date</b>	25/01/2012
<b>Status</b>		<b>Version</b>	0.01

<b>Attendees</b>	<b>Abbreviation</b>	<b>Organisation</b>
Szabolcs Szekacs	SS	EC – DIGIT B2
Stijn Goedertier	SG	PwC Belgium
Niels Van Hee	NVH	PwC Belgium
Adam Arndt	AA	DK – Danish Agency for Digitisation
Olivier Berger	OB	FR – TELECOM & Management SudParis
Rüdiger Czieschla	RC	DE – Stadt Freiburg
Alfonso De Cala	ADC	ES – Junta de Andalucia
Bart Hanssens	BH	BE – FEDICT
Elena Muñoz Salinero	EMS	ES – Ministry of Territorial Policy and Public Administration
Patrice-Emmanuel Schmitz	PES	BE – Unisys / Independent Expert
Savino Sguera	SSg	IT – nexB
Sander van der Waal	SW	NL/UK – Simal

## AGENDA:

1. Roll call/welcome new members
2. Introduction to the collaboration tools in the Working Group
3. Introduction to the project
4. Motivation and methodology
5. Licensing: ISA Open Metadata Licence v1.0 and the Collaborator Licence Agreement
6. Use cases
7. Related work
8. Conceptual model
9. Controlled vocabularies
10. Wrap-up and summary of issues and actions
11. Next meeting date and time

1. Roll call
2. Introduction to the collaboration tools in the Working Group
3. Introduction to the project
4. Motivation and methodology

### Discussion

- SS welcomes all participants in the first virtual conference for ADMS.F/OSS (Asset Description Metadata Schema for Software). He presents an introduction to the project.
- SG introduces all participants to the collaborative features of Joinup that can be used by the Working Group.
- SG presents the methodology that will be followed while developing the ADMS.F/OSS specification.

### Documentation

- [Introduction to the collaborative tools](#)
- [Motivation for ADMS.F/OSS](#)

## 5. Licensing: ISA Open Metadata Licence and the CLA

### Discussion

- SG clarifies that this work will be shared under the [ISA Open Metadata Licence](#) (similar to the 3-clause BSD licence). Everyone is asked to read this licence and to comment on it.
- The participants are invited to read the [Collaborator Licence Agreement](#). In the near future, the participants will be asked to sign this, either manually or electronically, to secure all IPR for the developed specification.

Action Items	Responsible	Deadline
Review the ISA Open Metadata Licence	All	
Review the Collaborator Licence Agreement	All	
Documentation		
<ul style="list-style-type: none"> <li><a href="#">ISA Open Metadata Licence</a></li> <li><a href="#">Collaborator Licence Agreement</a></li> </ul>		

## 6. Use cases

## 7. Related work

### Discussion

- SG presents some first inputs that can be used by the Working Group.
- Use cases are documented on Joinup in a Word document. As soon as Joinup supports sharing files in OpenDocument format, the use cases document will be converted.
- Participants are asked to read and comment on the use cases. Using the reviewing features of Word is useful, discussions and comments can also be done using the wiki or the mailing list.
- The most important use case at this time is searching for software from a central point-of-access using rich metadata.
- SS explains that federated search is already available on Joinup (as it was on osor.eu) but that is constrained by a number of limitations: only project name, URL and description (in the native language) are federated.
- A wiki-page has been created on Joinup to keep track of related work. For new, the Working Group should look at DOAP (which is already used extensively, but no longer maintained), Trove, ADMS and SPDX (although this is more intended for licensing metadata).
- EMS has also shared the proposed taxonomy for the 'next generation forge', a project that is ongoing in Spain. The document is shared via the mailing list.

Action Items	Responsible	Deadline
Review the current use cases and add new ones	All	
Share related work	All	
Documentation		
<ul style="list-style-type: none"> <li><a href="#">Use cases</a></li> <li><a href="#">Related work</a></li> </ul>		

**8. Conceptual model**

**9. Controlled vocabularies**

Discussion

- A draft conceptual model has been prepared to discuss the most fundamental concepts the Working Group needs to take into account. An important element is the distinction between a project and a software asset. A project encompasses more than just its outputs, it also includes the community aspects. OB and SW believe this to be a good element.
- Another distinction is made between an Asset (such as use cases or an RDF schema) and a Software Asset (a piece of software such as a FusionForge plugin).
- SS points out that the concept of multiple repositories poses an important question: is this something that should be part of the specification or should it be handled by actively promoting federation (in which case projects no longer have a need to be stored on multiple repositories).
- OB and SSG state that software relationships are also important to consider. A project might use another project and this could be expressed through relationships. SW agrees with this element but points out that care should be given to versioning issues (the version of the used component can be very important). OB says that licensing can change as well.
- EMS believes that relationships between projects are equally important, and not just the ones between the actual software assets. OB complements by emphasising relations between public administrations and other institutions.
- OB says that the anon-root attribute in the draft model is semantically not correct. In DOAP, it points to a version control system, not to a repository in the current context.
- SS would like to strive towards a simple specification that is easy to implement. It should preferably not become too difficult or costly to implement. The goal of the specification should be made clear via the use cases according to SG.
- SG refers to work of W3C to describe organisations. This might be useful in this context.
- Participants are asked to contribute any controlled vocabularies they might know of. There's a specific section on the wiki to discuss these.

Action Items	Responsible	Deadline
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Elaborate the concept of relationships for both projects and software assets	All	
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Documentation

- [Conceptual model](#)
- [Controlled vocabularies](#)

**10. Wrap-up and summary of issues and actions****11. Next meeting date and time****Discussion**

- SS and SG thank everyone for being on the call. Participants are asked for a first impression. This is very positive.
- The next meeting will be organised on 31/01/2012 at the same time (2.30pm-3.30pm).

**Decisions**

- Next meeting is 31/01/2012 from 2.30pm – 3.30pm.
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