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| **EU Skills Profile Tool for Third Country Nationals** | |
| **Doe John** | |
| **Personal information** | |
| **General information** | |
| **Family name** | Doe |
| **First name** | John |
| **Skills identification** | |
| **Digital skills** | |
| **Using a smartphone or tablet** | With guidance |
| **Using a laptop** | Beginner |
| **Managing files and folders on a computer** | Intermediate |
| **Creating, editing, formatting and printing text documents** | Expert |
| **Creating, editing, formatting and printing spreadsheets** | With guidance |
| **Creating, editing and formatting presentations** | Beginner |
| **Sending / receiving / printing E-mails** | Intermediate |
| **Finding and managing information on the internet** | Expert |
| **Making Internet calls/video calls** | With guidance |
| **Purchasing goods and services online** | Beginner |
| **Learning/studying online** | Intermediate |
| **Producing graphic designs** | Expert |
| **Other digital skills** | Other digital skills 1  Other digital skills 2  Other digital skills 3 |