

# EU Skills Profile Tool for Third Country Nationals

**Doe John**

## Personal information

### General information

<b>Family name</b>	Doe
<b>First name</b>	John John John
<b>Gender</b>	Male
<b>Date of birth</b>	20/8/1987
<b>Country of birth</b>	Belgium
<b>Country of nationality</b>	Belgium Belgium Belgium
<b>Marital status</b>	Other
<b>Other marital statuses</b>	titi tata toto

### Personal identification document

<b>Type</b>	Passport
<b>Document number</b>	12346789
<b>Country of issue</b>	Belgium
<b>Valid until</b>	15/4/2018

### Personal identification document

<b>Type</b>	Other
<b>Type</b>	other
<b>Document number</b>	132456
<b>Country of issue</b>	Belgium

Valid until 1/2/2050

## Contact information

Address	Rue Franklin Rossevelt 15/4
Postal Code	6840
Country	Belgium
Telephone Number	352621141453 0477941917
Email address	John.Doe@gmail.com John.Doe@arhs-spikeseed.com

## Migration information

When did you arrive?	20/8/1987
What is your residency status?	In transit
Work permit status	Granted
Are you travelling with dependants?	Yes
Minor(s) aged 15 or under	1
Minor(s) aged 16 to 18	2
Adult(s)	3
Elderly person(s)	4
Sick/disabled person(s)	5

## Expectations

### Expectation 1

What would you like to do next?	Improve language skills
Improve language skills	Afrikaans Avestan Abkhazian

## Expectation 2

<b>What would you like to do next?</b>	Follow integration course
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## Expectation 3

<b>What would you like to do next?</b>	Undertake education and / or training
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<b>Type(s) of education</b>	Literacy course
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<b>Time commitment</b>	Part time
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<b>Field(s) of study</b>	Literacy and numeracy Literacy and numeracy Literacy and numeracy
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<b>Other field of study</b>	Other field of study other 2
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## Expectation 4

<b>What would you like to do next?</b>	Find work
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<b>Find work</b>	Employment
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<b>Time commitment</b>	Full time
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<b>Please indicate the best fitting field of activity</b>	MINING AND QUARRYING ELECTRICITY, GAS, STEAM AND AIR CONDITIONING SUPPLY MANUFACTURING
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<b>Please indicate the best fitting occupation</b>	3D modeller Freinet school teacher 3D animator
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## Expectation 5

<b>What would you like to do next?</b>	Other
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<b>Other</b>	Other expectation.
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## Skills identification

### Language

<b>What is/are your mother tongue(s)?</b>	French English
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<b>Can you communicate in a language of the host country?</b>	Yes
<b>Language</b>	Afar
<b>Speaking</b>	Sufficient
<b>Listening</b>	Good
<b>Reading</b>	Excellent
<b>Writing</b>	Sufficient
<b>Do you speak other languages?</b>	Avestan
<b>Speaking</b>	Basic
<b>Listening</b>	Sufficient
<b>Reading</b>	Good
<b>Writing</b>	Excellent

## Education and Training

<b>Have you attended any kind of education and/or training, including primary education and informal training?</b>	Yes
<b>When were you last in education and/or training?</b>	2014
<b>How long in total did you attend full-time education and/or training?</b>	1 Week(s) 2 Month(s) 3 Year(s)
<b>How long in total did you attend part-time education and/or training?</b>	1 Week(s) 3 Month(s) 6 Year(s)
<b>What was your highest level of education and/or training?</b>	Higher Education / Training

<b>Please indicate your field(s) of study and for how long.</b>	Literacy and numeracy Basic programmes and qualifications
<b>Other field of study</b>	Other field of study other 2
<b>Please indicate your field(s) of study and for how long.</b>	1 Week(s) 4 Month(s) 5 Year(s)
<b>Please indicate the type(s) of education and/ or training you attended.</b>	School based learning Work-based learning Apprenticeship Internship
<b>Do you have some prior learning recognised?</b>	Yes
<b>Did you acquire any certificate or diploma on paper or digitally?</b>	Yes

## Certificate / Diploma

<b>Please indicate the title</b>	certificat
<b>Please indicate the name of the school/ institution</b>	school
<b>Please indicate the country of issue</b>	Belgium
<b>Please indicate the year of issue</b>	1999

## Certificate / Diploma

<b>Please indicate the title</b>	certificate 2
<b>Please indicate the name of the school/ institution</b>	school 2
<b>Please indicate the country of issue</b>	France
<b>Please indicate the year of issue</b>	1998

## Numeracy Skills

<b>Measuring? E.g. length, distance, liquid volume, weight.</b>	With guidance
<b>Indicate the area in which you do this?</b>	In daily life In school / University
<b>Doing calculations or estimates using addition, subtraction, multiplication and division of whole numbers?</b>	Beginner
<b>Indicate how you can do this?</b>	With calculator
<b>Indicate the area in which you do this?</b>	In daily life In school / University
<b>Doing calculations or estimates using addition, subtraction, multiplication and division of fractions or decimals?</b>	Intermediate
<b>Indicate how you can do this?</b>	Without calculator
<b>Indicate the area in which you do this?</b>	Professionally
<b>Doing calculations or estimates using percentages?</b>	Expert
<b>Indicate the area in which you do this?</b>	In school / University
<b>Doing basic geometry?</b>	With guidance
<b>Indicate the area in which you do this?</b>	In daily life
<b>Reading and creating simple visual ways to display numerical information, such as the below?</b>	Intermediate
<b>Dealing with more complex arithmetic,</b>	Beginner

**geometry and  
graphs?**

**Indicate how you can  
do this?**

With calculator

**Indicate the area in  
which you do this?**

In daily life

**Are you familiar with  
the metric system?**

Expert

## Digital skills

**Using a smartphone  
or tablet**

With guidance

**Using a laptop**

Beginner

**Managing files and  
folders on a computer**

Intermediate

**Creating, editing,  
formatting and  
printing text  
documents**

Beginner

**Creating, editing,  
formatting and  
printing spreadsheets**

With guidance

**Creating, editing  
and formatting  
presentations**

Expert

**Sending / receiving /  
printing E-mails**

Expert

**Finding and  
managing information  
on the internet**

Beginner

**Making Internet calls/  
video calls**

Beginner

**Purchasing goods  
and services online**

Beginner

**Learning/studying  
online**

Beginner

**Producing graphic  
designs**

Intermediate

**Other digital skills**

Other digital skills 1

## Professional skills

**Do you have any professional/work experience?** Yes

**For how long?** 1 Week(s)  
2 Month(s)  
5 Year(s)

**When were you last in professional/work experience?** 1987

## Experience 1

**Please describe the nature of your professional/work experience** Own business

**How long did this experience last?** 1 Week(s)  
2 Month(s)  
2 Year(s)

**In which country/ countries was this experience?** Åland Islands

**Which language(s) did you mainly use?** Abkhazian  
Akan

**Please indicate the occupation from the list that best fits the type of work you carried out.** 3D printing technician

**Which skills did you need to do your job well?** 3D lighting  
3D printing process  
3D texturing

**What was the size of the organisation? (Number of people working in the organisation)** 200+

**What was the size of your workplace? (number of people working at your workplace)** 51-100



Do you have any proof of this professional/work experience with you?

Yes

## Experience 2

Please describe the nature of your professional/work experience

Self-employed

How long did this experience last?

1 Week(s)  
1 Month(s)

In which country/ countries was this experience?

American Samoa

Which language(s) did you mainly use?

Afrikaans  
Tibetan

Please indicate the occupation from the list that best fits the type of work you carried out.

ICT accessibility tester

Which skills did you need to do your job well?

3D lighting  
3D texturing  
ABAP

What was the size of the organisation? (Number of people working in the organisation)

11-50

What was the size of your workplace? (number of people working at your workplace)

200+

Do you have any proof of this professional/work experience with you?

Yes

## Skills acquired outside the workplace

Caring for children?

With guidance

Generally how many at the same time?

3

<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Caring for elderly people?</b>	Beginner
<b>Generally how many at the same time?</b>	3
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Caring for sick or disabled people?</b>	Intermediate
<b>Generally how many at the same time?</b>	3
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Making / mending clothing?</b>	Expert
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Preparing meals?</b>	With guidance
<b>Generally for how many people?</b>	0-5
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Cultivating crops?</b>	Beginner
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Taking care of livestock?</b>	Intermediate

<b>Generally how many at the same time?</b>	3
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Making pottery?</b>	Expert
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Selling or trading products?</b>	With guidance
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Making furniture?</b>	Beginner
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>House construction?</b>	Intermediate
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Coaching/teaching?</b>	Expert
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)

## Other basic and transversal skills

<b>Work independently</b>	With guidance
<b>Make decisions independently</b>	Beginner
<b>Work in a structured way</b>	Intermediate

<b>Solve problems</b>	Expert
<b>Work with others / collaborate / network</b>	With guidance
<b>Work with people of different cultures / backgrounds</b>	Beginner
<b>Work with customers / clients</b>	Intermediate
<b>Work as a leader / manager / supervisor</b>	Expert
<b>Manage projects</b>	With guidance
<b>Work in stressful conditions / under time pressure</b>	Beginner
<b>Develop new ideas and turn them into action</b>	Intermediate
<b>Inspire and enthuse others</b>	Expert
<b>Take responsibility for my own learning / development</b>	With guidance

## Driving Skills

<b>Horse and cart</b>	Yes
<b>Two-wheeled vehicles</b>	Yes
<b>Car with manual transmission</b>	Yes
<b>Car with automatic transmission</b>	Yes
<b>Heavy trucks</b>	Yes
<b>Bus</b>	Yes
<b>Tram</b>	Yes
<b>Train</b>	Yes
<b>Agricultural machinery</b>	Yes

<b>Vessels (e.g. boat)</b>	Yes
<b>Fork-lift truck</b>	Yes
<b>Diggers, cranes and other construction machinery</b>	Yes
<b>Aircraft</b>	Yes
<b>Other</b>	boat

## Overall appraisal and recommended next steps

### Strengths

<b>General comments or conclusions on particular strengths of the individual</b>	Strengths
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### Recognition

<b>Recommendation of which formal qualifications could be recognised</b>	Recommendation recognition
<b>Referral to organisations for recognition of formal qualifications</b>	Referral recognition

### Validation

<b>Recommendation of what non-formal and informal learning could be validated</b>	Recommendation validation
<b>Referral to organisations for validation of non-formal and informal learning</b>	Referral validation

### Training

<b>Advice on priorities for further education or training e.g.</b>	Advice training
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**Referral to education and training organisations**

Referral training

## Work

**Advice on finding employment / starting up a business**

Advice work

## Guidance

**Referral to other organisations, e.g. for further guidance, online tools and support.**

Referral guidance

## Organisation

<b>Date of Issuance</b>	5/3/2017
<b>Place of issuance</b>	Belgique
<b>Type of organisation</b>	NGO
<b>Please enter the name of the issuing organisation.</b>	COmmune
<b>Responsible officer</b>	Officer
<b>Address</b>	Rue de la comune
<b>Country</b>	Belgium
<b>Telephone Number</b>	042633827 0123456789
<b>Email address</b>	commune@alleur.com

## Organisation

<b>Date of Issuance</b>	1/1/2019
<b>Place of issuance</b>	Somewhere
<b>Type of organisation</b>	PES
<b>Please enter the name of the issuing organisation.</b>	The name of the issuing organisation

<b>Responsible officer</b>	Officer
<b>Address</b>	address
<b>Country</b>	France
<b>Telephone Number</b>	0123456789
<b>Email address</b>	test@test.com