

# EU Skills Profile Tool for Third Country Nationals

**Doe John**

## Personal information

### General information

<b>Family name</b>	Doe
<b>First name</b>	John John John
<b>Gender</b>	Male
<b>Date of birth</b>	20/8/1987
<b>Country of birth</b>	Belgium
<b>Country of nationality</b>	Belgium Belgium Belgium
<b>Marital status</b>	Other
<b>Other marital statuses</b>	titi tata toto

## Personal identification document

<b>Type of identity document</b>	Passport
<b>Document number</b>	12346789
<b>Country of issue</b>	Belgium
<b>Valid until</b>	15/4/2018

## Personal identification document

<b>Type of identity document</b>	Other
<b>Type</b>	other
<b>Document number</b>	132456
<b>Country of issue</b>	Belgium

Valid until 1/2/2050

## Contact information

Address	Rue Franklin Rossevelt 15/4
Postal Code	6840
Country	Belgium
Telephone Number	352621141453 0477941917
Email address	John.Doe@gmail.com John.Doe@arhs-spikeseed.com

## Migration information

When did you arrive?	20/8/1987
Which was the last country you entered before arriving in Europe?	Afghanistan
What is your residency status?	In transit
Work permit status	Granted
Are you travelling with dependants?	Yes
Minor(s) aged 15 or under	1
Minor(s) aged 16 to 18	2
Adult(s)	3
Elderly person(s)	4
Sick/disabled person(s)	5

## Expectations

### Expectation 1

What would you like to do next?	Improve language skills
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**Improve language skills**

Afrikaans  
Avestan  
Abkhazian

## Expectation 2

**What would you like to do next?**

Follow integration course

## Expectation 3

**What would you like to do next?**

Undertake education and / or training

**Time commitment**

Part time

**Type(s) of education**

Literacy course

**Field(s) of study**

Literacy and numeracy  
Literacy and numeracy  
Literacy and numeracy

**Other field of study**

Other field of study  
other 2

## Expectation 4

**What would you like to do next?**

Find work

**Find work**

Employment

**Time commitment**

Full time

**Please indicate the best fitting field of activity**

MINING AND QUARRYING  
ELECTRICITY, GAS, STEAM AND AIR CONDITIONING SUPPLY  
MANUFACTURING

**Please indicate the best fitting occupation**

3D modeller  
Freinet school teacher  
3D animator

## Skills identification

### Language

**What is/are your mother tongue(s)?**

French  
English

**Can you communicate in a**

Yes

language of the host country?

Language Afar

Speaking Sufficient

Listening Good

Reading Excellent

Writing Sufficient

Do you speak other languages? Avestan

Speaking Basic

Listening Sufficient

Reading Good

Writing Excellent

## Education and Training

Have you attended any kind of education and/or training, including primary education and informal training? Yes

When were you last in education and/or training? 2014

How long in total did you attend education and/or training? 1 Week(s)  
2 Month(s)  
3 Year(s)

What was your highest level of education and/or training? Higher Education / Training

Please indicate your field(s) of study and for how long. Literacy and numeracy  
Basic programmes and qualifications

Other field of study Other field of study  
other 2

Please indicate your field(s) of study and for how long. 1 Week(s)  
4 Month(s)  
5 Year(s)

**Please indicate the type(s) of education and/ or training you attended.**

School based learning  
Work-based learning  
Apprenticeship  
Internship

**Do you have some prior learning recognised?**

Yes

**Did you acquire any certificate or diploma on paper or digitally?**

Yes

## Certificate / Diploma

**Please indicate the title**

certificat

**Please indicate the name of the school/ institution**

school

**Please indicate the country of issue**

Belgium

**Please indicate the year of issue**

1999

## Certificate / Diploma

**Please indicate the title**

certificate 2

**Please indicate the name of the school/ institution**

school 2

**Please indicate the country of issue**

France

**Please indicate the year of issue**

1998

## Numeracy Skills

**Measuring? E.g. length, distance, liquid volume, weight.**

With guidance

**Indicate the area in which you do this?**

In daily life  
In school / University

**Doing calculations or estimates using addition, subtraction,**

Beginner

**multiplication and  
division of whole  
numbers?**

**Indicate how you can  
do this?**

With calculator

**Indicate the area in  
which you do this?**

In daily life  
In school / University

**Doing calculations  
or estimates using  
addition, subtraction,  
multiplication and  
division of fractions  
or decimals?**

Intermediate

**Indicate how you can  
do this?**

Without calculator

**Indicate the area in  
which you do this?**

Professionally

**Doing calculations  
or estimates using  
percentages?**

Expert

**Indicate the area in  
which you do this?**

In school / University

**Doing basic  
geometry?**

With guidance

**Indicate the area in  
which you do this?**

In daily life

**Reading and creating  
simple visual ways  
to display numerical  
information, such as  
the below?**

Intermediate

**Dealing with more  
complex arithmetic,  
geometry and  
graphs?**

Beginner

**Indicate how you can  
do this?**

With calculator

**Indicate the area in  
which you do this?**

In daily life

**Are you familiar with  
the metric system?**

Expert

<b>Using a smartphone or tablet</b>	With guidance
<b>Using a laptop</b>	Beginner
<b>Managing files and folders on a computer</b>	Intermediate
<b>Creating, editing, formatting and printing text documents</b>	Beginner
<b>Creating, editing, formatting and printing spreadsheets</b>	With guidance
<b>Creating, editing and formatting presentations</b>	Expert
<b>Sending / receiving / printing E-mails</b>	Expert
<b>Finding and managing information on the internet</b>	Beginner
<b>Making Internet calls/ video calls</b>	Beginner
<b>Purchasing goods and services online</b>	Beginner
<b>Learning/studying online</b>	Beginner
<b>Producing graphic designs</b>	Intermediate
<b>Other digital skills</b>	Other digital skills 1 Other digital skills 2

## Professional skills

<b>Do you have any professional/work experience?</b>	Yes
<b>For how long?</b>	1 Week(s) 2 Month(s) 5 Year(s)

**When were you last in professional/work experience?**

1987

## Experience 1

**Please describe the nature of your professional/work experience**

Own business

**How long did this experience last?**

1 Week(s)  
2 Month(s)  
2 Year(s)

**In which country/countries was this experience?**

Åland Islands

**Which language(s) did you mainly use?**

Abkhazian  
Akan

**Please indicate the occupation from the list that best fits the type of work you carried out.**

3D printing technician

**Which skills did you need to do your job well?**

3D lighting  
3D printing process  
3D texturing

**What was the size of the organisation? (Number of people working in the organisation)**

200+

**What was the size of your workplace? (number of people working at your workplace)**

51-100

**Do you have any proof of this professional/work experience with you?**

Yes

## Experience 2

**Please describe the nature of your professional/work experience**

Self-employed



<b>How long did this experience last?</b>	1 Week(s) 1 Month(s)
<b>In which country/ countries was this experience?</b>	American Samoa
<b>Which language(s) did you mainly use?</b>	Afrikaans Tibetan
<b>Please indicate the occupation from the list that best fits the type of work you carried out.</b>	ICT accessibility tester
<b>Which skills did you need to do your job well?</b>	3D lighting 3D texturing ABAP
<b>What was the size of the organisation? (Number of people working in the organisation)</b>	11-50
<b>What was the size of your workplace? (number of people working at your workplace)</b>	200+
<b>Do you have any proof of this professional/work experience with you?</b>	Yes

## Skills acquired outside the workplace

<b>Caring for children?</b>	With guidance
<b>Generally how many at the same time?</b>	3
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Caring for elderly people?</b>	Beginner
<b>Generally how many at the same time?</b>	3
<b>How often?</b>	Rarely

<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Caring for sick or disabled people?</b>	Intermediate
<b>Generally how many at the same time?</b>	3
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Making / mending clothing?</b>	Expert
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Preparing meals?</b>	With guidance
<b>Generally for how many people?</b>	0-5
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Cultivating crops?</b>	Beginner
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Taking care of livestock?</b>	Intermediate
<b>Generally how many at the same time?</b>	3
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Making pottery?</b>	Expert
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s)

	1 Year(s)
<b>Selling or trading products?</b>	With guidance
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Making furniture?</b>	Beginner
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>House construction?</b>	Intermediate
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)
<b>Coaching/teaching?</b>	Expert
<b>How often?</b>	Rarely
<b>For how long?</b>	2 Month(s) 1 Year(s)

## Other basic and transversal skills

<b>Work independently</b>	With guidance
<b>Make decisions independently</b>	Beginner
<b>Work in a structured way</b>	Intermediate
<b>Solve problems</b>	Expert
<b>Work with others / collaborate / network</b>	With guidance
<b>Work with people of different cultures / backgrounds</b>	Beginner
<b>Work with customers / clients</b>	Intermediate
<b>Work as a leader / manager / supervisor</b>	Expert

<b>Manage projects</b>	With guidance
<b>Work in stressful conditions / under time pressure</b>	Beginner
<b>Develop new ideas and turn them into action</b>	Intermediate
<b>Inspire and enthuse others</b>	Expert
<b>Take responsibility for my own learning / development</b>	With guidance

## Driving Skills

<b>Horse and cart</b>	Yes
<b>Two-wheeled vehicles</b>	Yes
<b>Car with manual transmission</b>	Yes
<b>Car with automatic transmission</b>	Yes
<b>Heavy trucks</b>	Yes
<b>Bus</b>	Yes
<b>Tram</b>	Yes
<b>Train</b>	Yes
<b>Agricultural machinery</b>	Yes
<b>Vessels (e.g. boat)</b>	Yes
<b>Fork-lift truck</b>	Yes
<b>Diggers, cranes and other construction machinery</b>	Yes
<b>Aircraft</b>	Yes
<b>Other</b>	boat

## Overall appraisal and recommended next steps

## Strengths

<b>General comments or conclusions on particular strengths of the individual</b>	Strengths
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## Recognition

<b>Recommendation of which formal qualifications could be recognised</b>	Recommendation recognition
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<b>Referral to organisations for recognition of formal qualifications</b>	Referral recognition
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## Validation

<b>Recommendation of what non-formal and informal learning could be validated</b>	Recommendation validation
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<b>Referral to organisations for validation of non-formal and informal learning</b>	Referral validation
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## Training

<b>Advice on priorities for further education or training e.g.</b>	Advice training
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<b>Referral to education and training organisations</b>	Referral training
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## Work

<b>Advice on finding employment / starting up a business</b>	Advice work
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## Guidance

<b>Referral to other organisations, e.g. for further guidance,</b>	Referral guidance
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## Organisation

Date of Issuance	5/3/2017
Place of issuance	Belgique
Type of organisation	NGO
Please enter the name of the issuing organisation.	COmmune
Responsible officer	Officer
Address	Rue de la comune
Country	Belgium
Telephone Number	042633827 0123456789
Email address	commune@alleur.com

## Organisation

Date of Issuance	1/1/2019
Place of issuance	Somewhere
Type of organisation	PES
Please enter the name of the issuing organisation.	The name of the issuing organisation
Responsible officer	Officer
Address	address
Country	France
Telephone Number	0123456789
Email address	test@test.com